

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 4, 2015

The Jefferson County Highway Committee met on Tuesday, August 4, 2015, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Walt Christensen; Al Counsell; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Ann Jenswold, Highway Department
Bill Buglass, Payne & Dolan
Michael Brunk, CTH N Resident
Scott Reandeu, CTH N Resident
Erik Olsen, Attorney
Jim Mode, County Board Supervisor
Erik Coonen, Highway Department
Brian Udovich, Highway Department
Ruth Langholff, CTH J Resident
Robert Runge, CTH J Resident
Mary Preston, Tn Sumner
Connie Schroedl, CTH J Resident
Kim Sizer, CTH J Resident

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 7, 2015 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Counsell to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

Michael Brunk and his attorney, Erik Olsen, were present to comment on their concerns regarding the contract that Mr. Brunk had entered into with the Jefferson County Highway Department reference County Highway N.

Several residents from County Highway J were present to voice their concerns regarding the CTH J project scope, speed limit, and lack of information being shared regarding the project.

Mary Preston from the Town of Sumner was present to state her concern regarding the mowing of milkweed along the right-of-way.

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "W" (Near new Highway Facility)

Progress: Only work to be finished is the surface mat of asphalt. The surface mat will be placed in August after the completion of the binder mat of asphalt on CTH A.

- CTH "N" (CTH B – CTH A) – 5.0 miles

Progress: Roadway construction is complete and all of the binder asphalt is complete. Crews will be working on finishing all slope and landscape work and closing and restoring all borrow sites. Surface asphalt will be completed in August/September.

- CTH "A" (Lake Mills - Watertown) – 10.0 miles

Progress: All pulverizing and grading is complete, asphalt paving is in progress.

- CTH "J" (CTH G - Jefferson)

Progress: Begin construction work in August on section between STH 89 and the City of Jefferson

- CTH "P" (CTH E – CTH F) – 2.91 miles

Progress: In design phase, anticipate construction to begin in 2017

- **Winter Maintenance**
- **General Maintenance**

Crews finished all landscaping work and bike trail connection on county property near new highway facility, trail paving is complete

Crews are working on surface patching and shoulder maintenance

Crews are nearing the completion of the first mowing cut on all county and state highways

- **Office/Shop Staff**

Shop staff is busy moving equipment to new building and organizing shop parts and room

Office staff is still moving and organizing files and plans from the old facility to the new facility

- **Lake Mills/Concord Satellite Facilities**

Design/plans for the satellite facilities were shown to the Committee. The design should go out to bid within the next couple of weeks, and then will proceed to the County Board with bid results.

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discussion on preliminary 2016 Highway Department budget

Commissioner Kern reviewed the 2016 budget highlights for highway maintenance and also 2016 construction projects. He stated that the budget is very similar to the present 2015 budget. Questions were answered. No Motion

9b. Review monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee. Questions were answered. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/15/15	\$ 33,229.76
BILLS:	07/22/15	\$ 35,128.59
BILLS:	07/28/15	\$ 290,066.07
BILLS:	08/04/15	\$ 75,530.20
P CARD:	JULY	\$ 125.32
COMMITTEE:	JUNE	\$ <u>622.56</u>
TOTALS:		\$ 434,702.50

It was moved by Mr. Christensen and seconded by Mr. Buchanan that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Counsell to adjourn at 9:15 a.m.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Tuesday, August 11, 2015 at 6:00 p.m., at the Jefferson County Courthouse, Room 202.

Approval: _____

 Al Counsell, Secretary